



OXFORD

INTERNATIONAL COLLEGE

Boarding Guide 2020

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Introduction

At Oxford International College we understand that accommodation needs to be safe and comfortable, as well as a productive place to work and study. Moving away from home is a big step for students; it can be a time filled with both challenges and excitement. It will take time to adjust to your new environment and adapt to living in Oxford. We hope students will view the change as a positive new stage of their lives, and we are confident that we can provide an environment where you will feel happy, secure, and supported.

The purpose of this handbook is to describe the types of accommodation we offer and to outline the expectations we have of our residents. Please note that the information provided is correct at the time of publication and is subject to change without notice.

Table of Contents

4	Living at the Boarding House
14	Location
16	The Residential Team
17	Checking-in times
18	Boarding at weekends and during holidays
20	Meals at College
22	Guardianship Service
22	Term dates
24	Boarding rules
26	Disciplinary procedure



Living at the Boarding House

We offer boarding at four Oxford sites. Wavy Gate, Thames Street, and BTC are available to all students. Alice House is available to students over the age of 18. All boarding rules and regulations apply to all houses.

The boarding package for all boarding facilities includes:

- Accommodation during term times and half terms
- Meals in the College dining room (except during summer and winter holidays)
- Residential House Parents and Wardens
- Superfast wifi internet access
- Sports centre membership for over-16s and access to sports facilities for all
- Laundry facilities (fee per load paid via app or laundry card) and weekly clean of communal areas

24/7

security on all boarding sites



Enclosed gated community at Wavy Gate, Thames Street and BTC



Experienced live-in House Parents and Wardens on all sites



Secure bike storage areas are available at each of the boarding sites.*



Electronic key fob entry on all sites

*Students are required to wear helmets. If not, their bikes will be confiscated.

Wavy Gate

Wavy Gate hosts 90 spacious single en-suite rooms and studios. Close to a supermarket and many restaurants, this house is a gated community within walking distance from the College.

Every student room at Wavy Gate is an ensuite bedroom, with heating, internet, desk to study on, linen, duvet and pillows provided.

Students are expected to keep their room tidy, but they can also opt into an extra weekly cleaning package at £30 per week.

Rooms are grouped together into flats of six with a shared kitchen and communal room. Students are separated by age and gender into separate clusters.

Wavy Gate was built in 2013 to provide security-gated, purpose-built student accommodation of the highest quality, close to the centre of Oxford.

Wavy Gate has a large modern laundry room available to all residents. The washers and dryers are networked, so students can monitor their washing remotely from their rooms and receive alerts when it has finished.

Cycling is one of the most popular modes of transport in Oxford and Wavy Gate offers secure storage for bicycles. Students are required to wear a helmet at all times when cycling.



This is a shared site OIC manages along with another educational institution. OIC students are accommodated separately.

Alice House

Close to Magdalen Bridge and within walking distance to the College, Alice House offers its inhabitants spacious studios with kitchenettes.

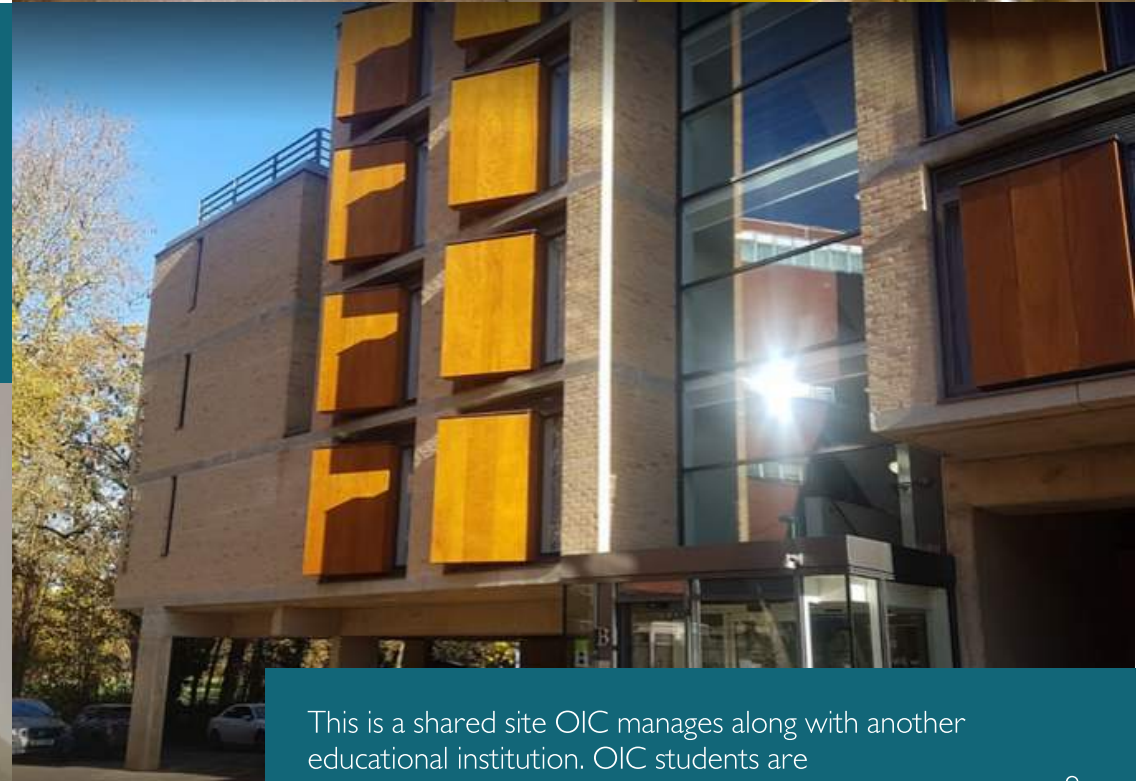
Every student room at Alice House is an ensuite bedroom, with heating, internet, desk to study on, linen, duvet and pillows provided. The studios are also equipped with fully functional kitchenettes.

Students are expected to keep their room tidy on their own. Weekly cleaning option is not available.

Alice House boasts a large shared common area where students can socialise, watch TV and study. There is also an onsite laundry room.

Alice House is a purpose-built student accommodation of the highest quality located on St Clements Street, a short bus ride from the city centre of Oxford.

Alice House is only available to students over the age of 18.



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Between Towns Court (BTC)

Comprised of 57 spacious ensuite rooms, this Boarding House boasts an excellent location in Temple Cowley, close to green areas and the shopping heart of Oxford.

Every student room at BTC is an ensuite bedroom, with heating, internet, desk to study on, linen, duvet and pillows provided.

Students are expected to keep their room tidy on their own. Additional cleaning packages are available for a fee.

Students are separated by age and gender into separate clusters.

BTC boasts a large shared common area where students can socialise, watch TV and study. There is also an onsite laundry room. Transport to and from College will be provided.

BTC is a brand-new, one-year old student accommodation of the highest quality located in east Oxford, a short bus ride from the city centre.



This is a shared site OIC manages along with another educational institution. OIC students are accommodated separately.

Thames Street

With 70 spacious en-suite rooms, Thames Street offers a central Oxford experience close to the picturesque old town and River Thames.

Every student room at Thames Street is an ensuite bedroom, with heating, internet, desk to study on, linen, duvet and pillows provided.

Students are expected to keep their room tidy on their own. Weekly cleaning option is available for a fee. Transport to and from College is provided.

Thames Street boasts a large shared common area where students can socialise, watch TV and study. There is also an onsite laundry room.

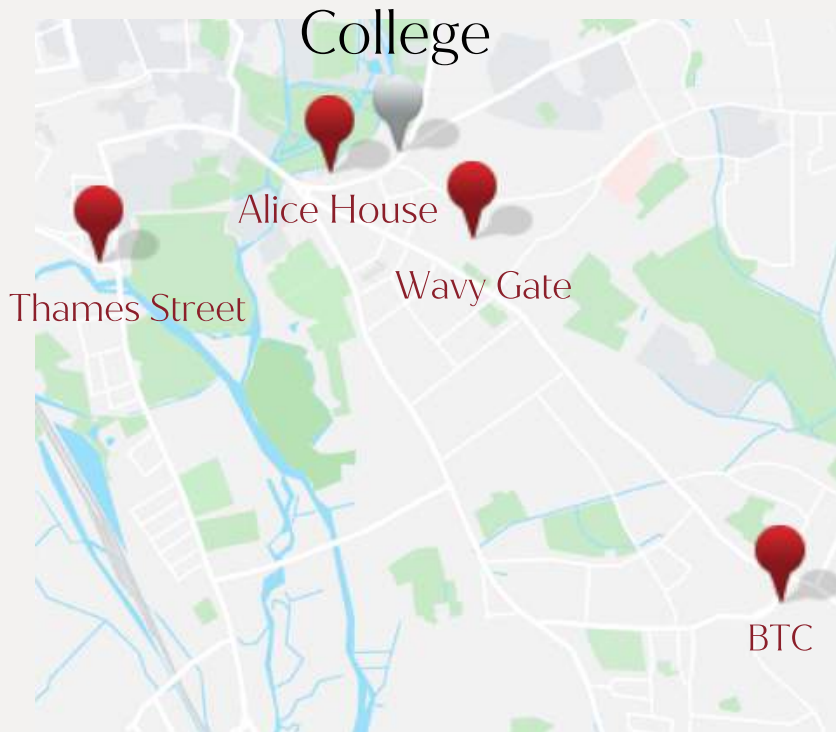
Thames Street is a purpose-built student accommodation of the highest quality located in central Oxford.

Thames Street's location is its great asset. It is only a minute away from the city's famous Christ Church Meadows, as well as the river and Oxford's historic colleges Christ Church or Pembroke.



This is OIC-only dedicated site.

Location



College

The College is centrally located and close to both city centre and the restaurant and shopping hub Cowley. It takes about 10 minutes to walk from the College to the Oxford University Sports Centre.

Wavy Gate and Alice House

Wavy Gate and Alice House are both located just a few minutes' walk from College and all teaching facilities. It takes just a couple of minutes to walk from either to Cowley Road, where you will find numerous shops, cafés and restaurants. Bus services run regularly into the centre of Oxford and the journey is roughly 15 minutes.

Thames Street and BTC

Thames Street and BTC are located a 5-minute drive from the College. Transport is provided to and from the College.

Each site is located a few minute walk from local shops and there is a large supermarket nearby. Bus services run regularly into the centre of Oxford and the journey is roughly 15 minutes.

The Residential Team

All Boarding Houses have a live-in residential team which is led by an onsite House Parent. The house parent provides pastoral care and welfare support to students living at College accommodation, alongside the Wardens. The House Parent promotes domestic and social harmony in the Boarding House and ensures that students follow the rules and regulations which have been put in place for their safety. The Boarding Residential Team is led by the Head of Boarding Matthew Storey, who oversees all sites.

Keeping in touch

There are monthly 'kitchen meetings' with the House Parent to ensure the smooth running of the flats and deal with any issues that may arise. The House Parent is also at hand in the evenings and weekends for individual meetings with students where issues of a more personal nature can be discussed in more depth.

Night Security Staff

In addition to the residential team, the College employs security staff to patrol our premises between 9:30pm and 5:30am. They ensure lights are off at midnight and that kitchen appliances have been securely turned off.

Checking-In Times

Students and visitors sign in and out at the sign-in desk at all Boarding Houses. This allows the residential team to know the whereabouts of each student at any time.

Check-in time is 10pm. Students must be in their rooms for check-in times and cannot leave the premises after these times, regardless of their age.

Wardens make sure all students are on-site at check in time.

If a student cannot be found within 30 minutes, both the police and parents/guardians will be called.



Please note: wasting police time is an offence. There are implications for students who are in breach of UKVI visa regulations.

Visitors

Parents wishing to visit the accommodation should apply to the College and make the House Parent or Wardens aware of their presence upon their arrival at the Boarding House.



Weekdays and Holidays

Weekends

Regular academic testing takes place on Saturdays.

Weekends are a good time to visit the gym, spend time outside and arrange social activities in Oxford. Student council members are able to arrange activities and outings with the advice of the Students Services Manager.

Students must have permission to leave Oxford on daytrips even if they plan to return by check-in time. Students who remain at their Boarding House for the whole weekend are under the supervision of the residential team and normal rules apply. Students who wish to stay away overnight must follow the exeat procedures.

In all cases of travel and activity planning, COVID-19 safety measures will be applied and observed at all times.

Holidays

Boarding fees cover term-time accommodation, half term and during Easter holidays for students. All boarding facilities are closed during the winter and summer holidays.

Students may leave belongings at their accommodation during winter break but must move all belongings out of their room and into storage, which they must personally source before summer break.



Meals at College

College Dining Hall

The dining hall is conveniently located on College premises. The menu is varied and includes 'Eastern' and 'Western' options. Special diets including Halal can usually be catered for on request.

Students can enjoy breakfast, lunch and dinner in the College dining hall during term time, half terms and during Easter.

Meal times

	Thames Street	St Clement's
Mon-Sat	Breakfast: 0730 – 0830 Lunch: 1300 – 1400 Dinner: 1815 – 1900	Breakfast: 0730 – 0900 Lunch: 1130 – 1430 Dinner: 1700 – 1930
Sun	Brunch*: 1030 – 1300 Dinner: 1700 – 1900	Brunch*: 1030 – 1300 Dinner: 1700 – 1900

*Through discussions with students and catering staff we have found that students prefer to stay in the Boarding Houses on Sunday mornings. **As a result, we have decided to combine breakfast and lunch, allowing students to relax in the morning without the added pressure of getting to the canteen early.** If this proves ineffective, we can review it later on in the term.



Guardianship service

All boarding students below the age of 18 whose parents live overseas, or more than half a day's travel from the College, are required to appoint a guardian who is resident within two hours of road travel of the College. Guardians act in 'loco parentis' and must be able to respond readily to an urgent call to be at the College on behalf of their charges.

We recommend a guardianship service from the College's trusted partner. The cost of the service is £1450 GBP per annum.

Using the forms provided, parents are requested to apply for the College's Guardianship Service prior to arrival of the student or to inform us of the contact details of their own appointed guardian.

Term dates

Please consult the Back to School brochure for all key dates related to pre-sessional courses, arrivals, self-isolation period etc. For regular term dates, visit oxcoll.com.



Accommodation rules

1. All students will be at College by 9am, irrespective of your lesson times, unless you are participating in an online lesson from within your boarding house.
2. Evening check-in time with the Wardens is 10.00pm.
3. You will be in your room by midnight and will not visit friends or neighbours.
4. The Kitchen/Lounge areas are not available for use after midnight.
5. All communal areas must be kept clean and you are responsible for your own tidiness and hygiene.
6. Males may not visit females in their clusters. Females may not visit males in their clusters.
7. The Residential Team (and all College Staff) are here to help you. Being discourteous or failing to comply with their requests is unacceptable.
8. The Residential Team must be notified of all daytime and evening visitors by parents or relatives. All visitors must sign-out and leave before check-in time.
9. You may invite visitors* to your Kitchen/Lounge and common areas only.
10. Leaving the Boarding House site after check-in time is not allowed.
11. Noise must be kept to a minimum between the hours of 10pm and 8am.

12. If you wish to stay away overnight, your parents/guardians must follow the exeat procedure, the details of which will be outlined during induction. College reserve the right to refuse your request even with parental permission.
13. All Boarding Houses are alcohol-free sites regardless of the student's age. You are not allowed to consume, be under the influence of, or have alcohol anywhere on site. Under UK Law it is illegal for persons over the age of 18 to purchase alcohol for, or supply alcohol to, minors.
14. You must not damage College premises or steal College property. This also applies to the belongings/personal possessions of any student or staff member.
15. You are not allowed to possess, be under the influence of, or consume any illegal substances (i.e. "drugs") anywhere on College, Boarding House premises or with host families. If this occurs, College sanctions will be applied.
16. Fire poses the greatest safety risk and students must not leave any open flames or hot electrical equipment unattended. Persons who intentionally set fires or tamper with fire extinguishers or fire alarms will be asked to leave the College.
17. Students are not allowed to keep pets at any College Boarding House.

*Visitors pertains to parents and relatives. Students are not permitted to have student visitors of the opposite gender within their clusters as per rule 6.

This is not the comprehensive list of College rules. Please refer to our Promoting Good Behaviour and Sanctions Policy available on the website oxcoll.com.

Disciplinary procedure

The procedure we employ to maintain a high standard of discipline is as follows:

- The first infraction results in a formal warning being issued to those concerned. The incident is recorded, and parents/guardians/agents are notified.
- A second infraction results in a second formal warning and the situation is dealt with as above.
- A third infraction results in a meeting between the SLT and all parties concerned. Depending on the incident and the individuals involved, more than one meeting may take place and the individuals invited to these meetings may vary. All sides will be listened to and the disciplinary action taken will be in proportion to the offence. Once the SLT has reached its decision, the student(s) responsible and parents/guardians/agents will be issued with a copy of the formal written warning. At this point the student(s) is usually asked to leave the College.

Note: Incidences before the first formal warning may result in a verbal warning and an accumulation of more than 3 verbal warnings could lead to the first formal warning.

All incidents and the use of sanctions are recorded in the student's file.

Contact us

For further information about accommodation please contact:

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Matthew Storey, Head of Boarding

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We are here to support you.
If you have any questions,
please write to us at
info@oxcoll.com.

Oxford International College is the UK's top-ranked A-Level college. Write to us at 1 London Place, Oxford OX4 1BD, UK or call at (+44) 1865 203988.

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